



presents an invitation to apply for the position of

## **PRINCIPAL**

Mount Vernon High School  
Mount Vernon School District - Mount Vernon, WA



### **ABOUT THE POSITION**

Mount Vernon School District is seeking applicants for the position of Principal at Mount Vernon High School. This position will be open until filled.

**To receive full consideration, please apply by January 18, 2019.**

Mark J. Venn  
Dr. Wayne Robertson  
Northwest Leadership Associates



### **COMPENSATION**

The Mount Vernon High School Principal is a 217 day contract position begins July 1, 2019.

Compensation is based on the 2018-2019 administrator's salary

### **The Mission of Mount Vernon School District**

To expect, encourage, and facilitate the pursuit of excellence and *life-long learning in our students, equipping them for future success and happiness.*



### **THE GOAL OF MOUNT VERNON SCHOOL DISTRICT**

*100% of students will graduate with the knowledge and skills needed to be successful in post-secondary education, careers, and life.*

### **THE VISION OF MOUNT VERNON SCHOOL DISTRICT**

*To graduate inspired and critical thinkers who embrace diversity and are committed to the betterment of their own lives and the lives of others.*

### **ABOUT MOUNT VERNON SCHOOLS**

Located in the seat of Skagit County 60 miles north of Seattle, Mount Vernon is a growing and diverse school district that serves close to 7000 students attending nine schools grades kindergarten-12. Six elementary schools provide educational programs for students through grade 5. Two middle schools serve students in grades 6-8. Mount Vernon High School is home to students in grades 9-12. A parent partnership style ALE program serves approximately 300 students and we are the fiscal agent to the Northwest Career & Technical Academy that serves students in Skagit and Whatcom Counties. With over 900 teachers, administrators and support staff, the district is the third largest employer in Skagit County.

Strong community support for our schools is a tradition in Mount Vernon.

schedule and benefits for a secondary principal, \$135,182.00 - \$152,146.00 annually.

## TIMELINE

**Monday, December 10, 2018**

Vacancy opens

**Friday, January 18, 2019**

Position closes

**Weeks of February 4 and 11, 2019**

Interviews held

**Friday, February 15, 2019**

Decision and announcement of selection

## APPLICATION PROCEDURES

**For full consideration, please submit the following materials by January 18, 2019. However the District retains the right to accept applications until the position is filled.**

The following materials constitute a completed application file:

- A completed Northwest Leadership Associates application form
- A letter of application
- An updated resume
- Photocopy of WA State Administrator's Certificate
- Sexual Misconduct Disclosure Release Form

**Send a hard copy AND an electronic copy of all application materials to:**

*Mark Venn*

*Northwest Leadership Associates*

*PO Box 277*

*Clear Lake, WA 98235*

[\*markivenn@gmail.com\*](mailto:markivenn@gmail.com)

Please do not contact the school district directly regarding the selection process for this position. All inquiries, including those from applicants with disabilities who need help in completing application materials, should be made to

Northwest Leadership Associates consultant listed below:

Mark Venn

(360) 770-2182

[\*markivenn@gmail.com\*](mailto:markivenn@gmail.com)

Dr. Wayne Robertson

(425) 238-5358

In 2016, the district successfully passed a \$106 million bond. Funds will be used to replace two elementary schools, add classroom space to LaVenture Middle School, modernize the High School Old Main building and replace the High School Agriculture building to add classroom space for agriculture, science, robotics, and CTE.

The district is committed to success for all students and provides a wide range of high quality instructional programs and extended learning opportunities. Academic instruction includes remedial and specially designed instruction for students with special needs, enrichment programs for elementary students, and advanced placement courses across a variety of subjects at the high school level. The schools also provide strong instrumental and vocal music programs.

Community members contribute to the success of our schools in many ways. District advisory committees and school site councils include parents and other community members in setting the direction for the district and our schools. The VISITS (Volunteers In Schools Inspire Today's Students) program invites parents, grandparents, students, and community members to volunteer in schools in a variety of ways.

Strong communities require strong partnerships between schools, parents and other community members, businesses, and municipalities. In Mount Vernon, you can see those partnerships in action every day. Welcome to a wonderful place to live and learn!

For more information about the community visit:

<http://mvhs.mountvernonschools.org/>

## PRINCIPAL'S RESPONSIBILITIES

- Ability to lead and support the creation and implementation of a unifying vision for Mount Vernon High School.
- Supervise and evaluate instructional practices with high expectations for teaching and learning.
- Prioritize and utilize fiscal resources, time and expertise to address identified school goals.
- Lead and support work with parents and parent groups.
- Visibility in classrooms, around the school and at school events.
- Communicate, mediate and problem solve with students, staff, parents and the community.
- Lead and support an effective student discipline system ensuring safety and promoting a positive learning environment.
- Collaborate and be an effective member of the district administrative team.
- Inspire school spirit and advocate for Mount Vernon High School in the district and community.

## DESIRED SKILLS & ABILITIES

- Master's degree in educational administration or related field.
- Washington State principal certification.
- Successful teaching and school-based leadership experience at the secondary level working with diverse student populations.
- Outstanding written and oral communication skills.
- Success addressing issues of equity to improve student's educational experience.
- Ability to lead and support improvement processes that feature

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collaboration and quality professional learning and that result in powerful instruction and high student achievement.

- Supervise and evaluate staff to improve teaching and learning.
- Unquestionable integrity and honesty.
- Positive, energetic, innovative, caring, approachable, with a healthy sense of humor.

*The Mount Vernon School District #320 complies with all state and federal rules and regulations and does not discriminate on the basis of race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a disabled person. Inquiries regarding compliance may be directed to the District Compliance Officer.*

Northwest Leadership Associates, dennisray@mac.com,  
dennisray@superintendentsearch.com, Liberty Lake, WA 99019

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